Query Results

The results of a query present your data as requested through the parameters set on the query design. This view allows the easy manipulation of data within the results grid and offers access to individual records through hyperlinks.

Status Indicator
The asterisk symbol indicates that this query has been modified from the default template. The symbol also appears in the URL at the top of your browser. If you wish to revert back to the default, simply remove the asterisk from the URL.

Design
If you need to change your query settings, click the Design link. This link will bring you back to the query design page to redefine your search and get more specific results.

Action
Click on the lightning icon to perform an action (like batch updating) on this set of query results.

Organize
The plus icon allows you to save your query so that you can use it again. This button opens a menu with options for saving queries in different locations, from your Favorites list to your personal folders.

Veracross: DEMO — Main — Student Query • — Design — Run Query — @jgriffin [log out]

Person ID	Full Name	Current Grade	Homeroom	Advisor	Roles	Enrollment Status
21386	Smith, Beverly	Grade 3	HR - 3A: Wallace	None	Student (3)	RE: Re-Enrolled
57911	Smith, Joe	None	<None>	None	Student (None)	N/A
58813	Smith, Khaelynn	None	<None>	None	Student (None)	N/A
22006	Smith, Mark	Grade 5	HR - 5C: Munoz	None	Student (5)	RE: Re-Enrolled
22548	Smith, Matt	Kindergarten	HR - KA: Tomlinson	None	Student (K)	RE: Re-Enrolled
21387	Smith, Walter	Grade 7	<None>	Newell, Joan	Student (7)	RE: Re-Enrolled

Select Records
Use the checkbox to select particular records. Having records selected from a query will give you the flexibility to batch update only specific records rather than all of the records in your query results.

Link
Any time the font displays underlined and in blue, a link is present. Click on the link to drill down into a single record. Be sure to check the column header to understand what type of record you'll access through the link.

Results Grid
The results grid displays all data requested through the query design. This screen displays once the query has been run. Each column in the results originates from a field in the query design.